



Virtual Rating ERS Evidence Checklist- Centers

(v9.1.2020)

Walk-Through Video:

- See the *Virtual Rating Walk-Through Video Tips* for additional suggestions.
- Record the video when no children are present.
- Label the video with the name of the program, license number, and session/classroom (e.g. ABC Learning_12345_PreK).
- The video needs to be comprehensive and include the following elements, as they apply to the program/classroom:
 - Entry to your center, classroom, and bathrooms used by children with a focus on (hold up tape measure during video for measurements):
 - Class/session name sign or other classroom identifier
 - Doorway width measurement
 - Entry thresholds/steps height measurement
 - Doorbell height measurement
 - Door handles
 - Play/interest areas including furniture, materials, and storage (all that apply)
 - Cozy area
 - Spaces for privacy
 - Books/library (a wide selection sample, with book covers visible)
 - Fine motor
 - Art
 - Music
 - Blocks
 - Dramatic play
 - Math/number
 - Nature/science
 - Routine areas/storage (all that apply)
 - Cubbies/storage of personal belongings
 - Diapering area/storage of supplies
 - Bathroom used by children
 - Napping area/storage of bedding/mats
 - Meal/snack area
 - Storage of extra materials/supplies
 - Display on walls/shelves (adult and child produced)



- Walk-through video of the playground/gross motor space.
 - Portable equipment (bikes, balls, wagons, etc.)
 - Stationary equipment (climbers, slides, etc.)
 - Surfaces (grass, woodchips, pour-n-play, etc.)
 - Shade or protection from the elements
 - Additional play materials taken outdoors (dramatic play, art, etc.)

Documents: *Submit a photo, PDF, or Word document labeled with the name of the program, license number, and session/classroom (e.g. ABC Learning_12345_PreK).*

- Menu for one week with details, if food is provided by the program
- Daily schedule with details
- Sanitizer and disinfectant labels
- Dated sample of daily routine sheets/log (any date during rating month) - ITERS only
- List of birthdays of children enrolled (no names are needed, only birthdays)

Photos (optional): If there are areas/materials that are not clearly shown in the video, you may supplement with photos. Photos are **optional** and only necessary if a piece of evidence was not clear in the video.