

Date

College name and address

Dear,

This letter represents an acknowledgement by *project facilitator* and *college* for a change in the original award for the Strengthening Early Childhood Education Professional Development through Colorado Community Colleges, a statewide program improvement and accreditation project.

The annual award amount has been increased from \$12,500.00 to \$ 15,000.00, effective for 2010 and 2011. This change will enable the college to increase their efforts in the completion of the project and accreditation by December 31, 2011.

This additional funding is subject to all the conditions, duties, and responsibilities outlined in the Memorandum of Understanding signed by *Project facilitator* and *college* in April of 2009.

Please acknowledge the acceptance of this increase by signing two copies. Please return both signed copies to:

Project Coordinator

Project facilitator

Address

Once fully executed an original will be sent to you for your records

Community College

Project facilitator