

## What to Expect from a Coach

*If you are working with a Coach from the Clayton Early Learning Institute, you can expect . . .*

1. to be treated with courtesy and respect
2. support in communicating with the quality improvement project that is funding you
3. the opportunity to talk about what you want to accomplish in your program
4. to have your ideas and beliefs about how to care for and teach children considered in your work together
5. help in writing a quality improvement plan which may include ideas for:
  - improving health and safety in your program
  - setting up your indoor and outdoor learning areas for children
  - activities for children to support language, math, social-emotional development, etc.
  - including families in your program
6. help in making a budget to buy materials for your program
7. recommendations for making any changes needed in your program to address outstanding licensing issues
8. help in choosing college classes or training
9. ideas for working with children who may have challenging behaviors
10. if you are being rated by Qualistar, help in understanding the rating components and scoring
11. appointments to be kept except in an emergency

Your coach should set a regular time to meet with you that fits your schedule. Quality improvement projects usually set the number of hours and length of time that the coach can spend with you. If you want to change these arrangements, please talk it over with your coach.

*A coach cannot:*

1. be left to care for children without you
2. change the number of hours she works with you without permission from the project director
3. guarantee that you will get funding for everything you would like to buy
4. if you are being rated by Qualistar, promise that your program will get a particular score

*Your coach will expect you . . .*

1. to treat her with courtesy and respect
2. to share your ideas for a quality improvement plan for your program
3. to be open to new ideas
4. to demonstrate commitment towards completing the quality improvement plan
5. to tell her about any other quality improvement projects you are part of
6. to talk to her directly about any disagreement
7. to keep appointments except in an emergency